



**St. Peter Catholic School**  
(A Mission of the Transfiguration of the Lord Catholic Church)  
310 North Eighth Street  
Upper Sandusky, OH 43351  
419.294.1395

## **School Records Release Request**

The student named below has enrolled in our school. To assist us in planning an educational program for this student, please send the following records and data:

- \_\_\_\_ Attendance Records
- \_\_\_\_ Immunization Records
- \_\_\_\_ Student Progress Reports including current grade level and grade
- \_\_\_\_ Standardized Test Scores
- \_\_\_\_ Birth Certificate
- \_\_\_\_ Social Security Card
- \_\_\_\_ IEP, ETR, Psychological testing (if applicable)

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Last School Attended: \_\_\_\_\_

School Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Please Fax or mail hard copy to:

St. Peter Catholic School

310 N. 8th St.

Upper Sandusky, OH 43351

Attn: Brittany Craddolph, Principal

Fax: 419-209-0295

Signature of Parent/Guardian: \_\_\_\_\_